

DRAFT MINUTES/UNAPPROVED

To: Parks & Recreation Commission Members
From: Eileen Pettit, Assistant Director of Recreation
Re: Parks & Recreation Commission Meeting November 21, 2016

Meeting was called to order by Chair, Mary Lou Stamp at 5:33pm.

I. Attendance:

Commissioners Present: Al Centone, Bob Kowalewski, Frank Montagna, Chris Pagan,
Susan Puzycki, Mary Lou Stamp

Staff Present: Eileen Pettit, Assistant Director of Recreation
Lynn Sadosky, Director of Public Works
Jennifer Klein, Secretary

II. Acceptance of Minutes:

Al Centone made a motion to accept the Minutes of September 19, 2016, seconded by Frank Montagna. All were in favor and the Minutes were accepted unanimously.

III. Correspondence:

None

IV. Director's Report

Eileen Pettit, Assistant Director of Recreation

The Annual Halloween Party was held on Monday October 31, 2016 from 4:30 – 6:00pm. Activities included face painting, refreshments, and pictures with the Great Pumpkin, balloons, and entertainment. Ms. Pettit reported that there were not many children in attendance this year. She stated that they will be looking at other ways to bring up the attendance again.

Open basketball for men 18 and older is on Tuesday and Thursday evenings at Ridge Road now through April 6, 2017. (6:30-9:30pm)

Open Ping-Pong for anyone 18 and older is on Thursdays for 4:00-8:00 at the Recreation Center.

Registration for winter programs will begin the first week in December. Programs begin in mid-January.

The Annual Tree Lighting is scheduled for Sunday, December 4th. The event begins at 2:00pm and concludes at 5:00pm with the lighting of the tree. Outdoor activities include- hayrides around the Green and caroling. Indoor activities include- cookie decorating, craft room, pictures

with Santa, refreshments and a musical revue by Minotti Music. The Masons will also be doing the CTCHIP program again this year. Ms. Pettit cordially invited the commissioners to attend.

Lynn K. Sadosky, Director of Public Works

Board of Education (BOE) Football commenced with their Fall season on the Middle School Field on August 20, 2016 and will continue play through Thanksgiving Day, November 24, 2016.

Board of Education (BOE) Field Hockey commenced their Fall season on August 20, 2016 at the Brook Field and the season ended on October 22, 2016.

Max Sinoway Baseball commenced with its Fall season on August 13, 2016 at Montowese Fields 1 – 4 and ended play on October 31, 2016. This was another very successful season for Max Sinoway.

North Haven Fall Baseball (Coach Tim Binkoski) commenced its Fall season on Bailey Road for practices and games starting on August 21, 2016 and ended its season on October 16, 2016. We were informed that this was another very successful season.

Youth Football commenced with their Fall Season on the Gateway Complex on August 1, 2016 and Sunday games continued on Vanacore Field through November 19, 2016.

North Haven Soccer Club commenced with its Fall season on August 22, 2016 at Grover Wyman, Ridge Road and Memorial Fields and ended their season on November 13, 2016.

North Haven Junior Indians Baseball commenced with its Fall season on Gateway 2 Field on August 29, 2016 and ended play on October 27, 2016.

Board of Education Tennis started its Fall Season on DeMayo Tennis Courts on August 20, 2016 and play ended on November 3, 2016.

Animal Haven's Walk-a-Dog-Athon – the annual event was held on the Town Green on Sunday, October 23, 2016. The event, we were informed, was very successful.

STEAP Grant Approval for Vanacore Complex and Concession Stand –on October 6, 2015, the Town received notification of an Award for \$500,000 from the State's Office of Policy and Management (OPM) to construct a new Concession Stand, Locker Rooms and Bathroom Facility at the Vanacore Complex. The Board of Selectmen approved of the necessary contract/paperwork through a Resolution at its February 4, 2016 Meeting. The Town and State's Office of the Attorney General then executed the contract.

On June 3, 2016, a Purchase Requisition was issued to Frankson Fence (State Bidder) for completion of the 2,000 LF of perimeter fencing. This work was completed on July 21, 2016. On June 7, 2016 a Purchase Requisition for architectural/engineering services was issued to Capital Studios Architects and design options were later presented to a Vanacore Complex

STEAP Grant group. Design work continues. On June 30, 2016, a Purchase Requisition was issued to Trassig Corporation for ADA compliant visitor's bleachers and associated concrete pad. Construction of the new ADA compliant visitor's bleachers and concrete pad started on September 15th and concluded on October 31, 2016.

Design alternatives are still being explored where building materials, sizing of the remaining work and available budgets are concerned.

Community Bulletin Board and Upcoming Events:

- September 19th – 25th – North Haven Shred Day – Ridge Road Elementary School;
- September 26th – October 2nd – North Haven Ski Club;
- October 17th – October 23rd – Rotary Pancake Breakfast;
- October 31st to November 6th – North Haven Congregational Church – Women's Fellowship Holiday Bazar;
- November 14th – November 20th – Senior Center Holiday Bazaar - the Event will be held on November 18 & 19, 2016; and
- December 5th – 11th – Pierpont Concert – North Haven Congregational Church.

Grover Wyman Concession Stand Project – the Town solicited Bidders and awarded a contract for the replacement of the existing roof and doors and the painting of the interior and exterior of the Grover Wyman Park's Concession Stand – bathroom structure. The contract was awarded to Scholar Painting, LLC of Seymour, Connecticut for \$21,300 and work was recently completed at the Grover Wyman Park.

It is the Town's plan to now assess and rehabilitate the existing bathroom facilities located within the Grover Wyman Park concession stand. However, a timeline for this work has not been confirmed.

New England Football League (NEFL) Request – A request was received from the New England Football League for North Haven to potentially host the League and it's 8 or 10 home games annually at Vanacore Field. Based upon input solicited from the Office of the First Selectman, the Board of Education (BOE) Athletics', BOE Facilities and Grounds and the Youth Football League, the NEFL was advised that the request could not be approved at this time. The lack of available fields for play in North Haven continues to be an issue when considering new and/or additional teams/leagues.

V. Old Business

Revised Food and Vendor Policy: The revised "Procedure for Food, Beverage and Goods and Services Businesses Conducted at Town-Sponsored Events" was distributed to the Parks and Recreation Commission prior to the meeting for review. Chairman Stamp asked for a motion to accept the revised "Procedure for Food, Beverage and Goods and Services Businesses Conducted at Town-Sponsored Events" revised September 20, 2016. Bob Kowalewski made a motion to accept it, seconded by Susan Puzycki. All were in favor.

VI. New Business

Appoint one member to Open Space Advisory Committee: Following a brief discussion among the Commission, Al Centone made a motion to appoint Mary Lou Stamp as the representative for the Open Space Advisory Committee, seconded by Frank Montagna. All were in favor.

VII. Public Participation:

Joan Walsh, Pool Road, stated when she came to the pool today the boiler that heats the pool water was down. She asked what the status is with the boiler. Ms. Pettit reported that the boiler is up and running. A new system was installed on Friday and there may have been a glitch that the boiler shut off over the weekend.

VIII. Adjournment:

Chairman Stamp asked for a Motion to Adjourn. Motion made by Al Centone, seconded by Susan Puzycki. All were in favor and the meeting was adjourned at 5:53pm.

In observation of Martin Luther King Day, the next meeting of the Parks and Recreation Commission will take place on ***Tuesday***, January 17, 2017 at 5:30pm.